

Tender Notice

Department of Coir is proposed to organize International fair – Coir Kerala 2019, at Alleppey, from 4th to 8th December 2019. In this connection quotations are invited from reputed firms for the revamp, updating and maintenance of Coir Kerala 2019 website for 1 year. Last date for submission of bid is 06.09.2019 at 3 PM. For more details log on to www.ncrmi.org or contact Director, NCRMI, Kudapanakunnu P O, Trivandrum -695043.

Director
NCRMI

Terms & Conditions

1. The Concept & design of the website should be as per discussions and ideas in coordination with NCRMI, KSCC and DCD office.
2. The content of the website, story and all other details shall be developed and uploaded by the agency by their own with consultation of NCRMI.
3. An amount of Rs.2500/- should be submitted as EMD along with the technical bid.
4. The agency should have a registered office in Kerala.
5. Daily updation of registration through the website should be passed on to NCRMI regularly every day and as on demand.
6. Regular tender updates, news and event updates should be performed.
7. The website maintenance along with regular news updates and promotional updates should be carried out.
8. The scope of work is estimated for a period of 12 months from date of issue of work order.
9. The agencies should have a corporate office in Kerala.
10. Technical bid and financial bid should be submitted in separate covers superscribing - "Technical bid" & "Financial bid" separately.
11. The relevant experience of the firms in similar work for Government organization for 2 years should be attached with the technical bid.
12. Detailed report of the website should be presented with all variants with graphic representation and statistics should be submitted in monthly basis.
13. The technical support for the website should be provided 24X7 and changes if any should be made as informed thereby.

14. The Quotations shall reach on or before 06.09.2019, 2.30 PM. The tender will be opened at NCRMI in the presence of bidders, if any present at 3.00 PM on 07.09.2019. The Director, NCRMI reserves the right to accept or reject any or all the tender without assigning any reason whatsoever.

The Director
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Kudapanakunnu .P.O
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