

NATIONAL COIR RESEARCH & MANAGEMENT INSTITUTE (NCRMI)

A Government of Kerala Undertaking Kudappanakkunnu,

Thiruvananthapuram – 695 043

Tel. No. – 0471-2730788,

Tel/Fax – 0471-2730777

Email: ncrmikerala@gmail.com

Web: www.ncrmi.org

NCRMI/LIB/AC/001/15

04.09.2015



TENDER DOCUMENT

***For the supply, Installation and commissioning of
Split Air Conditioners and AC Stabilizers***

Tender form issued to M/s.....
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Last Date for submission of Tender : 14.09.2015 – 2 PM

Date of Tender opening : 14.09.2015 – 3.30 PM

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LIMITED TENDER NOTICE

Tender No. NCRMI/LIB/AC/001/15

4.09.2015

National Coir Research & Management Institute (NCRMI) invites sealed technical & financial bids from competent manufactures /authorized dealers for the ***For the supply, Installation and commissioning of Split Air Conditioners and AC Stabilizers*** for NCRMI Library

The tender form and specification may be purchased from the office of The Director, NCRMI at Kudappanakkunnu, Thiruvananthapuram on any working day between 10 AM and 5 PM from 4.09.2015 to 14.09.2015 or can be downloaded from the website www.ncrmi.org.

Last date for submission of Tenders is 14.09.2015, 2 pm. The Tenders will be opened on 14.09.2015 at 3.30pm at NCRMI Office, Kudappanakkunnu. Tenders will be opened in the presence of Tenderers or their representatives if present.

The Director, NCRMI reserves the right to accept or reject any or all the Tenders without assigning any reason whatsoever.

Sd/-

Director
NCRMI

General Terms & Conditions

1. The contract shall be for the supply, installation and commissioning of the mentioned items to the NCRMI office. The bidder shall quote for items in the format of quotation attached. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
2. The tender addressed to the Director, NCRMI in a sealed cover shall be accepted in the NCRMI office at Kudappanakkunnu up to 2 pm. latest by 14.09.2015.
3. The tender should be in the prescribed form which can be obtained from the officer mentioned in the tender notification on payment of the price noted therein. The cost of tender forms once paid will not be refunded. Tenders which are not in the prescribed form are liable to be rejected.
4. Intending tenderers should send their tenders so as to reach the officer mentioned in the tender notification, on due date and time noted therein. No tender received after the specified date and time will be accepted on any account. The rates will be considered firm for acceptance till the date mentioned therein. Tenders not stipulating period of firmness and tenders with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.
5. All duties, taxes and other levies payable by the bidder shall be included in the total price. However, the tax and duties leviable should be quoted separately.
6. The firm /dealer should submit the technical pamphlets of the units for which quoted.
7. Printed terms and conditions of quotationing firms will not be considered as part of their tender.
8. The firms/dealer should submit their dealership certificate, sales tax number, income tax number.
9. The rate quoted by the bidder shall be fixed for the duration of the contract.
10. Telex or Facsimile quotations are not acceptable.

Validity of Quotations :

The quotation shall be kept valid for 15 days from the date of opening.

Prices :

The prices quoted should be firm and for free delivery at site inclusive of transit insurance, Excise duty and entry tax and other tax, if any, should be quoted separately. Suppliers should quote in figures as well as in words the amounts tendered by them. The supplier should quote for each item, per unit and installation charges separately.

Duties and Taxes:

(a) Excise duty:

The prices should contain an element of Excise Duty which should be indicated separately. Any statutory variation in the Excise Duty taking place after acceptance of quotation within the delivery date will be adjusted by the purchaser on production of documentary proof.

(b) Sales Tax/Vat:

The prices should be exclusive of ST/CST/VAT. The prevailing rate of ST/CST/VAT should be clearly mentioned in the quotation. **The following certificates are to be submitted by the supplier along with the bills.** “Certified that the goods on which the sales tax has been charged have not been exempted under sales tax act of the rules made there under. The amount charged on account of Sales Tax/VAT on these goods is not more than what is payable under provision of the relevant act or the rules made there under”. “Certified that we are registered as dealers in the State under registration No..... for the purpose of Sales Tax. Any Statutory variation in ST/VAT taking place after acceptance of tender within the delivery date will be adjusted by the purchaser. For this purpose, Government order should be produced”.

Payment:

100 % Payment is only after receipt of stores in good condition and on satisfactory installation of AC Units at destination.

Terms of Delivery:

Delivery at the office of The Director, National Coir Research and Management Institute, Kudapanakunnu, Trivandrum

Delivery Period :

Supplier may note that the entire work shall be completed within 15 days from the date of the supply order.

Guarantee:

The supplier shall quote a period of guarantee during which the equipment failing due to faulty manufacture shall be replaced free of charge. A minimum guarantee of one year should be given.

Performance Security

5% of the bill amount shall be deducted while making payment of the bill towards performance security and the amount will be released after a period of one year from the date of installation of Airconditioners

Acceptance/Rejection of quotation

The acceptance of the tender will rest with the The Director, National Coir Research and Management Institute, Kudappanakunnu, Trivandrum.who does not bind himself to accept the lowest quotation and reserves to him the authority to reject any or all of the quotation received without assigning any reason.

Yours faithfully,

**DIRECTOR
NCRMI**

ANNEXURE-I

BILL OF QUANTITY AND TECHNICAL SPECIFICATION

Sl.No	Description of work	Delivery Period	Quantity Required	Place of Installation
1	1.5 Ton Split ac of reputed make, 3 star and above rated of with one year warranty	15Dyas	03	NCRMI library
2	Stabilizer 4KVA	15Dyas	03	NCRMI library
3	Outdoor stand	15Days	03	NCRMI library

TECHNICAL SPECIFICATION

Tonnage Range-1.5TR split ac

Cooling(watts)- 5150

Compressor-Rotary - R22

Power Supply(Volt/Phase/Hz.)- 230 / Single / 50

Power Input (Watts)- 1615

Running Current (Amps)- 7.4

EER (W/W)- 3.19

Star Rating-3 and above

Air circulation (In/Out) (CFM)- 530/1550

Noise Level (Indoor) (db)- 36

Panel Display-Digital

Remote Control (Operation/Type)

Dual protection filter

3M Micro protection filter

Auto Air Swing (Up-Down)

Mosquito Away

Himalaya Cool

Speed Setting-4/3

Indoor (mm)(WxHxD)- 1090 x 300 x 218

Outdoor (mm)(WxHxD)- 810 x 568 x 270

Warranty -1 yr

ANNEXURE-II

Format of Tender (Supply of Air Conditioners 1.5 ton Split AC)

Ref: Advertisement Dated.....

Sl.No	Description of work	Quantity	Unit/ Rate Rs.	Total Amount	VAT Amount	Total Amount with VAT
1	1.5 Ton Split ac 3 star and above rated of with one year warranty					
2	Stabilizer 4KVA					
3	Outdoor stand					
4	Installation Charge					
	Grand total:					
	(In figures)					
	(In Words)					