

LIMITED TENDER NOTICE

National Coir Research and Management Institute (NCRMI) invites competitive sealed tenders for design, printing and binding of “Coir bhoovastram” brochure from interested firms/parties as follows

Specifications

Size	:	21 x 24 cm
Inner	:	28 pages
Cover	:	4 pages
Total	:	32 pages with center stapling
Cover	:	300 gsm real art card, Both side multi colour printing, Mat lamination
Inner	:	170 gsm real art paper multi colour printing.
Number of copies	:	10000 nos (Malayalam & English versions)

The tenders shall reach the Director, NCRMI on or before 15.02.2018 at 3 PM. Tender will be opened on the same day at 3.30 PM in the presence of the tenderers present, if any. The Director, NCRMI reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.

Terms and conditions:

1. The brochure should be high quality as per the specification quoted above.
2. Technical bid and financial bid should be submitted in separate covers super scribing - “ Technical Bid” and Financial Bid” separately.
3. The relevant experience of firms in designing & printing of brochures for international events (minimum 3 events) coordinated by Govt. Departments/ Organization should be attached with the Technical Bid.
4. The firms/agencies should be having an experience in printing of brochures/similar materials for min 5 years (preferably Govt. Departments/Organization). Added advantage for similar works in traditional sectors especially coir.
5. The story, manuscript, relevant photographs and graphics should be got sanctioned and approved before designing/printing.

DIRECTOR
NCRMI