

**NATIONAL COIR RESEARCH AND MANAGEMENT INSTITUTE (NCRMI)**

**NOTIFICATION**

NCRMI/EST/002/15 (2)

20.7.2015

Applications are invited for the following posts on contract basis in the Market Research Division, National Coir Research & Management Institute (NCRMI). The qualifications, age, scale of pay etc. are given here under:

Sl. No.	Name of post	Qualifications	Age Limit (on closing date of application)	Remuneration (Consolidated pay)	No. of post
1.	Marketing Relations Officer	MBA from a recognized University or institution of repute with experience in Public Relations.  <u>Desirable:</u> Diploma in Public Relations Journalism with experience in marketing of coir/natural fibre products. Proficiency in computer operation.  Minimum 5 years experience in the relevant field.	45 years	Rs. 35,000/-	1 No.
2.	Business Development Officer	MBA or PGDM with specialization in marketing from a recognized University or institution of repute.  Minimum 3 years experience in the relevant field.	40	Rs. 30,000/-	1 No.
3.	Accountant	M.Com or CA (intermediate) from recognized University/ Institution.  One year experience.	35	Rs. 18,000/-	1No.
4	Office Assistant	1.Degree of a recognized University 2.DCA or PGDCA from a Govt. recognized Institution	35	Rs. 12,000/-	2Nos.

Candidates may forward their applications in the prescribed format to be downloaded from [www.ncrmi.org](http://www.ncrmi.org) and send to the Director, National Coir Research & Management Institute (NCRMI), Kudappanakunnu, Thiruvananthapuram – 695 043 (Ph.No. 0471 - 2730788) along with copies of certificates of qualifications including mark list, experience, age, community etc. latest by 10<sup>th</sup> August 2015.

DIRECTOR  
NCRMI

**NATIONAL COIR RESEARCH & MANAGEMENT INSTITUTE (NCRMI)**  
 Kudappanakkunnu, Thiruvananthapuram – 695 043  
 Ph: 0471-2730788



**Advt. No. & Date .....**

<b>POST APPLIED FOR:</b>					
1. Name in full (Block letters)					
2. Father's Name					
3. Date of Birth/Age (as on the last date of receipt of Application)					
4. Sex					
				Male/Female	
5. Nationality					
6. Religion/Caste/Community (In the case of reserved categories the attested copy of the certificate issued by the competent authority should be attached)					
7. Whether SC/ST/OBC					
				SC / ST / OBC	
8. Address for communication					
District					
State					
Pin Code					
Phone No.					
9. Permanent Address					
10. Educational Qualifications					
Sl.No.	Qualification	Board/University	Year of passing	% of marks obtained	

11. Experience (Copy should be attached)				
Sl.No.	Name of Employer	Designation	Period worked	
			From	To
12. Details of Certificates/Documents enclosed				

**DECLARATION**

I ..... hereby declare that the information given above are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false/incorrect, my candidature will be cancelled without notice.

Place :

Date :

Signature of Candidate